

## Appendix 1:

### ANGLIAN ROVER OWNERS CLUB – GDPR PRIVACY NOTICE (Updated Oct 2024)

Anglian Rover Owners Club (AROC) respects your privacy and we will only use your information in the way we describe in this notice. When using your information we aim to be fair and transparent, and to follow our obligations under UK data protection laws. Your information is used for administering club membership, activities and competitions ONLY. AROC is the data controller for the purposes of GDPR and the Data Protection Act 2018. Our registered office address is 18 Digby Road, Leighton Buzzard, Beds, LU7 1BX. Our club contact for privacy and data is the Chairperson and their contact details are aroccompsec@gmail.com

#### **Collecting your information**

We collect your information when you fill in membership application or renewal forms and competition event entry forms. You give us your information on the online forms. The information you give us may include your contact details (name, address, telephone number, email address) personal information and identifiers (date of birth, membership number, competition licence number), and other information (vehicle details). When you give us information about another person, such as a child, parent, guardian or emergency contact you should let that person know that you have given us the information. If you are under 18 years old, we will also ask for information from your parent or guardian.

#### **Using your information**

We use your information when you first apply to become a member of AROC and then to administer and renew your club membership, and provide you with member benefits. We also use your information when you enter club events. For competitions, we will publish some of your information in the results, which will be in the public domain. Your information is used in these ways to fulfil our contract with you. We may ask for emergency contact and next of kin details which we will only use in an emergency, which is a legitimate interest. You should let the contact and next of kin know that have given this information to us. We might use your information to send you marketing messages by email, but only if you have agreed that we can do this by giving us your clear consent – and you can change your mind at any time by letting us know by contacting us. We will not sell or pass the personal data you provide to any third party unless they have a legitimate interest (for example MSUK, police, HSE etc) To support your lifetime relationship with motor sport and AROC we may keep your information indefinitely. Unless we are required to retain information by relevant legislation we will, at your request, delete your personal data from our system.

#### **Sharing your information**

We may share your information with the Motor Sports Association as required by its General Regulations for governing motor sport, with other Motorsport UK Registered Clubs, with medical personnel, or any other person if we have to comply with a legal obligation.

### **Our website**

When you use our club website we may collect information about you, in particular your IP (Internet Protocol) address, by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website, and they may also help you to login securely to our web-based services, including on line entry and payment.

The club website might contain links to other websites such as online entry and payment sites, partners and advertisers. If you follow links to other websites please review the privacy policy for each site because we are not responsible for information you share on those sites.

### **Security for your information**

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. Your information is not transferred outside the UK.

### **Your rights**

- You may ask us not to process your information for marketing purposes
- You are entitled to a copy of the information we hold about you and ask us to correct any inaccuracies
- You may ask us to stop using your information and to delete it, although we may maintain a skeleton set of your information. If you ask us to do this we will not be able to continue your membership
- You may make a complaint about how your data is used by contacting the Information Commission Office (ICO) by going to ([www.ico.org.uk](http://www.ico.org.uk))

This privacy notice was last updated 14th October 2024 and we will communicate any changes to you.